

**AGENDA (Revised 3/14/13)**  
**REGULAR BUSINESS MEETING OF THE BOARD OF EDUCATION**  
**FRANKLIN TOWNSHIP PUBLIC SCHOOLS**  
**FRANKLIN MIDDLE SCHOOL – LIBRARY/CAFETERIA**  
**MARCH 14, 2013 – 6:00 P.M.**

**CALL OF ROLL**

Mr. Richard E. Arline  
Mr. Delvin Burton  
Mr. Thomas J. Lewis  
Mrs. Eva M. Nagy, Vice President  
Dr. Julia M. Presley, President

Mr. Richard Seamon  
Ms. Keisha Smith-Carrington  
Mr. Robert T. Trautmann  
Mrs. Betty Whalen

Student Liaisons  
Samantha Connell  
Niti Patel

Mr. Edward Q. Seto, Superintendent of Schools  
Mr. John Calavano, Assistant Superintendent for Business/Board Secretary  
Ms. Eveny Pagán, Assistant Superintendent for Curriculum & Instruction  
Mrs. Gail Reichg, Director of Personnel  
Ms. Pamela R. Horn, Director of Pupil Personnel Services  
Mr. Orvyl Wilson, Director of School Management

\_\_\_ Members of the Public

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE**

**OPEN PUBLIC MEETINGS ACT STATEMENT**

In accordance with the "Open Public Meetings Act" P.L. 1975, c. 231 (Sunshine Law), the schedule and notification of this meeting have been provided for on January 4, 2013 and February 28, 2013. Copies of this notice were faxed to the **Courier News**, the **Home News Tribune**, **The Star-Ledger**, **The Trenton Times**, Franklin Township Clerk/Manager, WCTC Radio, District Schools, Offices and Associations, PTO Presidents, and posted on the Central Administration Building notice board.

**MISSION STATEMENT OF THE FRANKLIN TOWNSHIP PUBLIC SCHOOLS**

The Mission of the Franklin Township Public Schools is to provide excellent educational opportunities that meet or exceed New Jersey Core Curriculum Content Standards for every student; maintain an environment that engenders an appreciation of the value of every student; develop every student to his/her highest potential; and instill the attitudes, skills, and knowledge necessary to become independent, contributing members of a democratic, multi-cultural society.

**DISTRICT GOALS**

**CURRICULUM AND INSTRUCTION:** *To commit to continuous improvement of student achievement through the implementation of rigorous curriculum aligned to the 2009 NJCCC and Common Core Standards, as evidenced by grade-level performance and student growth as measured by multiple measures.*

**COMMUNICATIONS AND PUBLIC ENGAGEMENT:** *To strengthen District communication through the use of the District and school-based websites and other media and to increase public engagement in the District through increased collaboration with the community.*

**SAFETY AND SECURITY:** *To continue the District's efforts to improve the culture and environment of our schools and to build positive relationships that promote respect, motivation for learning, and creativity in and for our students.*

**FACILITIES:** *Utilizing the District's 2011-2021 Long-Range Facilities Plan, develop a building program that will enhance and improve the District's delivery of education to all students; provide additional classroom space to address the projected enrollment growth over the next five years; address critical maintenance issues in all existing facilities and consider potential changes to the delivery of education and identify potential future buildings to support this paradigm shift.*

**I. Action to Adopt the Agenda**

Moved:

Seconded:

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

**Library****II. Confidential Session**

Moved:

Seconded:

Motion to adjourn to confidential session for the purpose of discussing confidential personnel matters. Minutes of the confidential session meeting will be made public when the reason for confidentiality no longer exists.

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

**Return to open session at 7:30 PM in the Cafeteria.**

**III. Presentation**

- QSAC Update by Phyllis Bruno, Director, Social Studies and Work Readiness

**IV. Superintendent's Report****V. Board President's Report****VI. Committee/Liaison Reports****VII. Comments From The Public *(5 minutes per speaker - any topic)*****VIII. Board Member Remarks****IX. New Business**

<b>R-1 Reports</b>
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Moved:

Seconded:

Acknowledge receipt of the following reports, attached and made a part of the minutes:

a. HIB Investigation Report      February 9 – March 4, 2013      Exhibit R-1

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

**M-1 Minutes of Board Meetings**

Moved:

Seconded:

Approve the minutes of the following meetings of the Franklin Township Board of Education:

- |    |                   |              |               |
|----|-------------------|--------------|---------------|
| a. | February 21, 2013 | Regular      | Exhibit M-1.a |
| b. | February 21, 2013 | Confidential | Exhibit M-1.b |

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

**Administration****A-1 Travel & Related Expense Reimbursement**

Moved:

Seconded:

Adopt the following resolution:

Whereas, the Franklin Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district, and

Whereas, N.J.S.A. 18A:11-12 requires Board members to receive prior approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

Whereas, a Board of Education may establish, for regular district business travel only as described in NJOMB Circular Letter 06-02, including amendments or revisions thereto, a threshold amount below which Board approval is not required; and

Whereas, the Board of Education establishes, for regular district business travel only, an annual school year threshold of \$1,500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); therefore be it

Resolved, that the Board of Education hereby approves the attendance of the listed school board members and district employees at the attached training, seminars, conferences and conventions, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

Resolved, that the Franklin Township Board of Education authorizes in advance, as required by statute, attendance at the attached training, seminars, conferences and conventions.

*(Exhibit A-1 attached hereto and made a part of the minutes.)*

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

**A-2 Affirm Harassment, Intimidation and Bullying Decisions**

Moved:

Seconded:

Whereas, the Franklin Township Board of Education has received and accepted HIB Investigation Reports at its regularly scheduled Board of Education meeting on February 21, 2013; and

Whereas, these HIB Investigation Reports indicated each reported case of Harassment, Intimidation and Bullying and the results of the investigation also known as the Superintendent's decision – including any services provided, training established or discipline imposed; and

Whereas, the parties involved in those cases reported were notified of the results of the investigation, Superintendent's decision, and the rights of those parties to request a hearing before the Board of Education; and

Whereas, no requests for a hearing before the Board of Education have been received; and

Whereas, the Anti-Bullying Bill of Rights provides the Board of Education the opportunity to affirm, modify or reject the Superintendent's decisions on reported cases of Harassment, Intimidation and Bullying;

Now, therefore be it resolved, that the Board of Education affirms the Superintendent's decisions in the cases listed in the HIB Investigation Reports previously accepted by the Board at its regularly-scheduled Board of Education meeting on February 21, 2013.

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

**A-3 Submission of QSAC Statement of Assurance for 2012-2013**

Moved:

Seconded:

Approve submission of the NJQSAC Statement of Assurance (New Jersey Quality Single Accountability Continuum) for the 2012-2013 School Year to the New Jersey Department of Education as detailed in Exhibit A-3 attached hereto and made a part of the minutes.

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

**A-4 Bylaw Revisions – 2nd Reading & Adoption**

Moved:

Seconded:

Approve the second reading and adoption of revisions to the following Bylaw as detailed in Exhibit A-4 attached hereto and made a part of the minutes:

Bylaw 9112 Elections/Appointments

*(Revisions due to change of School Board Election to November.)*

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

**A-5     2013-2014 School Calendar**

Moved:

Seconded:

As recommended by the Superintendent of Schools, approve the school calendar for the 2013-2014 school year as detailed in Exhibit A-5 attached hereto and made a part of the minutes.

Arline   Burton   Lewis   Nagy   Seamon   Smith-Carrington   Trautmann   Whalen   Presley

**A-6     Authorize SSP Architectural Group and Design Resources Group Architects to Submit Plans and Documents to the New Jersey Department of Education for Review and Educational Approval of the Scope of Work Proposed for a Public Referendum**

Moved:

Seconded:

Be it resolved that upon the recommendation of the Superintendent of Schools and the Facilities, Technology & Transportation Committee of the Board of Education, the Franklin Township Board of Education authorizes SSP Architectural Group and Design Resources Group Architects to submit plans and documents to the New Jersey Department of Education for the review and educational approval of the following scope of work proposed for a public referendum:

- 1) Construction of a new Elementary School on the Claremont Road Property
- 2) Additions, Alterations and Capital Improvements at Elizabeth Avenue Elementary School
- 3) Limited Addition and Capital Improvements at Hillcrest Elementary School
- 4) Limited Addition and Capital Improvements at Pine Grove Manor Elementary School
- 5) Capital Improvements at Conerly Road Elementary School
- 6) Capital Improvements at MacAfee Elementary School
- 7) Capital Improvements at Franklin Park Annex & Franklin Park Elementary School
- 8) Additions, Alterations, Capital Improvements & Conversion of Sampson G. Smith School into Grade 6-8 Middle School
- 9) Capital Improvements at Franklin Middle School (Grades 6 to 8)

Arline   Burton   Lewis   Nagy   Seamon   Smith-Carrington   Trautmann   Whalen   Presley

<b>Business</b>
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**B-1     Contract Approval *(All contracts are LEA-funded, unless otherwise noted.)***

Moved:

Seconded:

Approve the following:

- a. An agreement with Foundation for Educational Administration, Inc., Monroe Township, NJ to provide "Legal One Training" from April 2 – 5, 2013 for Pupil Personnel Administration, Child Study Team staff and PBS staff - \$9,000, as detailed in Exhibit B-1.a attached hereto and made part of the minutes.
- b. A contract with Black Bear Lake Country Club, Millstone Township, NJ for the Franklin High School 2013 senior class trip on May 23, 2013, as detailed in Exhibit B-1.b attached hereto and made part of the minutes. Funded by FHS Student Activities Account.

- c. A contract with the Imperia on Easton, Somerset, NJ for the Yearbook Signing Dinner to be held on June 6, 2013 as detailed in Exhibit B-1.c attached hereto and made a part of the minutes. Funded by Franklin High School students.
- d.. A proposal with Design Resources Group Architects, Piscataway, NJ to conduct additional environmental services on the Elizabeth Avenue School and Hillcrest School properties for a fee of \$25,600, plus reimbursable expenses, as detailed in Exhibit B-1.d attached hereto and made part of the minutes
- e. An additional series of four (4) full-day workshops with LLAMEME, LLC (Language & Literacy Associates for Multilingual and Multicultural Education, LLC), Bradley Beach, NJ to provide Sheltered Instruction Observation Protocol (SIOP) for the 2012-2013 school year. Not to exceed \$8,000, as detailed in Exhibit B-1.e attached hereto and made part of the minutes. *The original contract for \$8,000 was approved at the 11/15/12 board meeting.*
- f. A Professional Services Agreement with McManimon, Scotland & Baumann, LLC, Roseland, NJ to provide bond counsel services in connection with the authorization and the issuance of Refunding School Bonds, as detailed in Exhibit B-1.f attached hereto and made part of the minutes. Funded by the Refunding School Bonds.
- g. A Professional Services Agreement with Lerch, Vinci & Higgins, LLP, Fair Lawn, NJ to provide accounting services in connection with the authorization and the issuance of Refunding School Bonds, as detailed in Exhibit B-1.g attached hereto and made part of the minutes. Funded by the Refunding School Bonds

Arline   Burton   Lewis   Nagy   Seamon   Smith-Carrington   Trautmann   Whalen   Presley

**B-2   Refunding Bond Ordinance of the Board of Education of the Township of Franklin in the County Of Somerset, NJ Providing for the Refunding of All or a Portion of the Outstanding Callable Refunding School Bonds of the School District, Dated March 1, 2003, Issued in the Original Principal Amount of \$11,540,000, Appropriating Not to Exceed \$3,500,000 Therefore and Authorizing the Issuance of Not to Exceed \$3,500,000 Refunding Bonds to Provide for Such Refunding**

Moved:

Seconded:

Approve the first reading of the following resolution

Be it ordained by the Franklin Township Board of Education (not less than two-thirds of all members thereof affirmatively concurring) as follows:

Section 1 -The Board of Education of the Township of Franklin in the County of Somerset, NJ (the "School District") is hereby authorized to refund all or a portion of the outstanding callable Refunding School Bonds of the School District issued in the original principal amount of \$11,540,000 and dated March 1, 2003 (the "2003 Bonds"). The 2003 Bonds maturing on or after August 1, 2014 may be redeemed at the option of the School District in whole or in part on any date on or after August 1, 2013 (the "Redemption Date") at a redemption price equal to the par amount of the 2003 Bonds to be redeemed plus accrued interest, if any, to the Redemption Date.

Section 2 - In order to finance the cost of the purpose described in Section 1 hereof, negotiable refunding bonds (the "Refunding Bonds") are hereby authorized to be issued in the aggregate principal amount not to exceed \$3,500,000 pursuant to N.J.S.A. 18A:24-61 et seq.

Section 3 - An aggregate amount not exceeding \$90,000 for items of expense listed in and permitted under N.J.S.A. 18A:24-61.4 has been included in the aggregate principal amount of Refunding Bonds authorized herein.

Section 4 - The purpose of the refunding is to incur an interest cost savings for the School District.

Section 5 - A supplemental debt statement has been prepared and filed in the offices of the Township Clerk and the Business Administrator/Board Secretary and in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey as required by law. Such statement shows that the gross debt of the Township as defined in the Local Bond Law and the school debt of the School District is increased by the amount the Refunding Bond authorization exceeds the amount of the proposed refunded bonds.

Section 6 - No Local Finance Board approval is required as the issuance of the Refunding Bonds will comply with the requirements of N.J.A.C. 5:30-2.5.

Section 7 - The Board President, the Superintendent, the Business Administrator/Board Secretary and other appropriate representatives of the School District are hereby authorized to prepare such documents, to publish such notices and to take such other actions as are necessary or desirable to enable the School District to prepare for the sale and the issuance of the Refunding Bonds authorized herein and to provide for the redemption of the 2003 Bonds referred to in Section 1 hereof.

Section 8 - This bond ordinance shall take effect immediately after final adoption and, if required, endorsement of the consent of the Local Finance Board upon a certified copy of this ordinance as finally adopted.

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Arline    Burton    Lewis    Nagy    Seamon    Smith-Carrington    Trautmann    Whalen    Presley

### **B-3     Appointment of Financial Advisor**

Moved:

Seconded:

Adopt the following resolution:

Whereas, there exists a need for specialized financial advisory services in connection with the authorization and the issuance of Refunding School Bonds by The Board of Education of the Franklin Township School District in the County of Somerset, NJ (the "Board"), a body corporate of the State of New Jersey, including the review and compilation of financial and demographic information of the School District; obtaining the appropriate credit enhancements for the refunding bonds; structuring the various terms and conditions associated with the refunding bonds in order to maximize the interest savings; and general advice to the Board about the various financial aspects of the refinancing; and

Whereas, such financial advisory services can be provided only by a recognized firm specializing in public finance, and the firm of Phoenix Advisors, Bordentown, NJ is so recognized by the financial community; and

Whereas, funds are or will be available for this purpose;

1. The firm of Phoenix Advisors, Bordentown, NJ is hereby retained to provide specialized financial advisory services necessary in connection with the authorization and the issuance of refunding bonds by the Board in accordance with a Proposal submitted to the Board (the "Proposal").
2. The Proposal is awarded without competitive bidding in accordance with N.J.S.A. 18A:18-5(a)(2) because such services are considered extraordinary and unspecifiable in their nature.

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Arline    Burton    Lewis    Nagy    Seamon    Smith-Carrington    Trautmann    Whalen    Presley

**B-4      Cancellation of Outstanding Checks**

Moved:

Seconded:

Approve the cancellation of outstanding checks as detailed in Exhibit B-4 attached hereto and made a part of the minutes.

Arline   Burton   Lewis   Nagy   Seamon   Smith-Carrington   Trautmann   Whalen   Presley

**B-5      Application for Funds**

Moved:

Seconded:

Approve submission of application titled "Yoga In The Middle School" in the amount of \$3,200.00 to the NJEA Frederick L. Hipp Foundation for Excellence in Education. Application submitted by Franklin Middle School Teacher, Linda Taliercio. Funds would provide for an after-school Yoga program for Middle School students, for the period September 2013 to June 2014, to promote health and wellness through regular physical exercise, relaxation poses, and breathing techniques as detailed in Exhibit B-5 attached hereto and made a part of the minutes.

Arline   Burton   Lewis   Nagy   Seamon   Smith-Carrington   Trautmann   Whalen   Presley

**B-6      Rejection of Bids and Re-Bid of Franklin High School Bleacher and Site Upgrades**

Moved:

Seconded:

Upon attorney review, the District recommends rejection of all bids on the referenced project where language in the bid specification potentially created confusion among the bidders as to the appropriate and legal process for potential vendors to propose a brand name "or equivalent" product to the bleacher manufacturer identified by the District. The existing language may have damaged vendors from participating in the process, and potentially place a vendor in a position of advantage, contrary to the spirit and purpose of the Public Schools Contracts Law, N.J.S.A. 18A:18A-1 et seq. Rejection and prompt re-bid will ensure that bidders are on equal footing, and allow for the brand name or equivalent language to be modified.

Arline   Burton   Lewis   Nagy   Seamon   Smith-Carrington   Trautmann   Whalen   Presley

<b>Curriculum and Instruction</b>
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**C-1      Out of District Students, School Year 2012-2013**

Moved:

Seconded:

Approve out of district placements for students, as detailed in Exhibit C-1 attached hereto and made part of the minutes.

Arline   Burton   Lewis   Nagy   Seamon   Smith-Carrington   Trautmann   Whalen   Presley



**C-2     Field Trip Destinations**

Moved:

Seconded:

Whereas, N.J.A.C. 6A:23A-5.8 requires prior approval of field trip destinations by a majority of the full voting membership of the Board; therefore be it

Resolved, that the Board of Education hereby approves, in advance, field trip destinations, all trips within district, local community locations, and all other schools and universities in New Jersey; be it further

Resolved, that the Franklin Township Board of Education authorizes, in advance, the list of destinations .as detailed in Exhibit C-2 attached hereto and made a part of the minutes.

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Arline    Burton    Lewis    Nagy    Seamon    Smith-Carrington    Trautmann    Whalen    Presley

**C-3     PULLED**

<b>Personnel</b>
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**P-1     Workers' Compensation Settlement**

Moved:

Seconded:

As recommended by the Superintendent of Schools, approve authorization to settle Workers' Compensation claim in the case of the following employee:

Employee No. 8307 for an amount not to exceed \$7,500.00 under Section 20

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Arline    Burton    Lewis    Nagy    Seamon    Smith-Carrington    Trautmann    Whalen    Presley

**P-2     Personnel Report No. 16, dated March 14, 2013**

Moved:

Seconded:

As recommended by the Superintendent of Schools, approve Personnel Report No.16, as detailed in Exhibit P-2 attached hereto and made a part of the minutes.

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Arline    Burton    Lewis    Nagy    Seamon    Smith-Carrington    Trautmann    Whalen    Presley

**Comments From The Public** *(5 minutes per speaker--any topic)*

**Note:** Any matters which arise after this agenda is posted which are so urgent that their omission would seriously affect the operation of the district will be considered at this point in the agenda.

**Alternate Location****Confidential Session** *(if deemed necessary)*

Moved:

Seconded:

Motion to adjourn to confidential session for the purpose of discussing confidential matters. Minutes of the confidential session meeting will be made public when the reason for confidentiality no longer exists.

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley

Returned to open session at \_\_\_\_\_ PM.

**Adjournment 10:00 P.M.** *(In accordance with Bylaw No. 9322)*

Moved:

Seconded:

Action to adjourn.

Arline Burton Lewis Nagy Seamon Smith-Carrington Trautmann Whalen Presley